

Brook Mead Academy Admissions Policy for 2021-22

Policy Monitoring, Evaluation and Review

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Author:	JRI/CJO
Determined by:	DfE
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Review date:	

Revision History

Version	Date	Author	Summary of Changes:
2019	07/07/2020	JRI/CJO	New admissions policy.
2020	13/07/2020	JRI/ Team	Revised for contact details, postcode and checked
2020	04/08/2020	JRI/ Team	Revised following DfE feedback, clearer catchment map added.
2020	21/08/2020	JRI/ Team	Minor updates following DfE feedback

Introductory statement

Brook Mead Academy ('the Academy') is a new 11-16 secondary school sited in central Leicester. It has a city-wide catchment area and will provide a strong and supportive academic curriculum with a particular focus on EBacc subjects. It will champion disadvantaged pupils and will have a relentless drive to ensure all students achieve well, irrespective of prior attainment or background. The Academy is part of TMET (The Mead Educational Trust) which is a multi-academy trust based in Leicester.

Published Admission Number (PAN)

The Academy has an admission number of 240 for entry in year 7.

The Academy will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The Academy will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for your other choices of school in addition to a separate application for this Academy.

The application form can be obtained from www.brook-tmet.uk.

Applications for this school should be sent to Mrs M Wren at the following email address admissions@brook-tmet.uk or postal address TMET Admissions c/o Mrs M Wren, The Mead Centre, 343 Gipsy Lane, Leicester LE4 9DD

The closing date for applications is 31st October 2020.

Offers will be made on 1st March 2021. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement. Parents will receive a 'firm' offer from your LA for another school, in addition to the conditional offer for Brook Mead Academy.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order (see note 1)
2. Priority will next be given to children based on their exceptional medical or social needs or those of their parents (see note 2). Each application must include evidence, from a medical specialist or social worker of the child's/parent's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the Academy with the application, a child's or parent's medical or social needs cannot be considered

3. Priority will next be given to the siblings of pupils attending Brook Mead Academy at the time the application is received (see note 3).
4. Priority will next be given to 90 children eligible for the pupil premium. Evidence of eligibility will need to be submitted with the application. (See note 4 on eligibility)
5. Priority will next be given to the children of staff working at Brook Mead Academy.
6. Priority will next be given to children living within the Leicester City area set out in the map at the end of this policy (see note 5). Children living on the boundary line will be considered to be living within the catchment area.
7. Other children. Children's whose home address is outside the catchment area of the academy and who have requested a place.

Order of Allocation and Tie-break

If in categories 2-7 above a tie-break is necessary to determine which child is admitted, the child living closest to the Academy will be given priority for admission. Distance is measured from the child's home to the front gates of the Academy in a straight line (home to school front gate). For criterion 3 above, measurement of distance is in a straight line from the centre point of the property to the academy's main designated front gate, using a computerised mapping system (GEO coding). A GEO code is a position on a map.

Random allocation undertaken by the Academy will be used as a tie-break in categories 2-7 above to decide who has highest priority for admission if the distance between a child's home and the Academy is equidistant in any two or more cases.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. If the final place is offered to one child, the remaining sibling(s) will also be offered places.

Late applications

All applications received by the Academy after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the Academy is oversubscribed, parents may request that their child is placed on the Academy's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the Academy will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into consideration the views of the headteacher and any supporting evidence provided by the parent. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

When informing a parent of the decision on the year group the child should be admitted to, the Academy will set out clearly the reasons for the decision.

Waiting lists

The Academy will operate a waiting list for each year group. Where the academy receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Children who are allocated a place at the Academy in accordance with a Fair Access protocol will take precedence over those on a waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Ms M Wren, admissions@brook-tmet.uk, by 29th March for information on how to appeal. Information on the timetable for the appeals process is on our website at www.brook-tmet.uk.

In Year Admissions

All applications made outside of the normal year of entry should be made directly to the Academy Trust and will be administered in accordance with the criteria above. If a place is available in the appropriate year group, then that will be offered. If no places are available, the application will be refused and the child's name placed on the waiting list. All applicants refused a place have a right of appeal (see above).

Notes:

Note 1: Looked after child

A “looked after” child is a child who is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England, in the exercise of their social services function at the time of making an application to the Academy. A “previously looked after” child is a child who was looked after, but ceased to be because they were adopted or became subject to a residence order or special guardianship order.

Note 2: Medical and Social Need

Social need’ does not include a parent’s wish that a child attends the Academy because of a child’s aptitude or ability or because their friends attend the school. ‘Medical need’ does not include mild medical conditions.

For an application to be considered under the social or medical criterion, applicants must provide written evidence. Examples of the written evidence we would consider are:

- a) Supporting documentation from a medical professional
- b) Supporting information provided by a social worker
- c) Supporting information provided by a Police officer
- d) Court order

In each case, the connection between a child’s need and Brook Mead Academy must be made and applicants must clearly demonstrate why this one specific school can meet the child’s needs in a way that no other school can. Evidence relating to the social or medical circumstances of the parent can be considered, but only but only if this impacts on the child and their need to attend one specific school.

Note 3: Sibling

‘Sibling’ means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place. Siblings must be attending in Years 7 to 11 at the point of entry.

In the case of twins, triplet or other children of multiple births, if the final place is offered to one child, and the remaining sibling(s) would ordinarily be refused, places will be offered to the remaining sibling(s).

Note 4: Pupil Premium Priority

Those eligible for **Pupil Premium** admission priority are:

Children who:

- Are currently registered as eligible for free school meals;
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, or has been in the past 6 years but where the child or its parents receive any of the following:

- Universal Credit
- Income Support;
- Income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

Note 5: Home address

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.

[Link to interactive Leicester City map](#)



List of city boundary streets/roads:

Beaumont Leys:	Rushey Mead:	Troon:
Keightley Road	Watermead Way	Nicklaus Road (up to no. 110 even and 107 odd)
Groby Road	Melton Avenue	Trevino Drive
Buddon Close	Aldetone Close	Owen Close
Polebrook Close	Melton Road (up to no. 510 even and 559 odd)	Miller Close
Martinshaw Close	Thomson Close	Marsh Close
Burrow Close	Coles Close	Humberstone Lane (no. 218 onwards (even) and no. 171 (odd) .
Billesdon Close	Thurncourt:	Onyx Crescent
Anstey Lane	Scraptoft Lane (up to 372 (even) and 343 (odd))	Herricks Avenue
Gorse Hill	Fastnet Road	Hill Rise

Cawley Field	Kirkwall Crescent	June Avenue
Greengate Lane (no. 251 onwards)	Kinsdale Drive	Wye Close
Thurcaston Road	Thurncourt Road	Merlin Road
The Sidings	Drumcliff Road	Washington Road
Red Hill Way	Kinross Avenue	Arlington Close
Humberstone & Hamilton:	Wintersdale Road	Calvos Close
Thornborough Way	Uppingham Road (up to	Barkbythorpe Road
Snape Close	Knighon:	Evington:
Heritage Way	Stoughton Road	Downing Drive
Bryony Road	Westminster Road	Dawlish Close
Laverton Road (up to no. 94 (even) no. 99 (odd))	Barrington Road	Aintree Close
Carnaby Close	Knighon Grange Road (up to no. 10 (even) and no. 13 (odd))	Sedgebrook Close
Langtoft Close	Morland Avenue	Sedgebrook Road
Hamilton Lane	Greenhill Road	Delaware Road
New Romney Crescent	London Road (up to no. 512 (even) and no 453 (odd))	Swinstead Road
Flatholme Road	Shanklin Drive	Kilverstone Avenue
Brocklesby Way	Link Road	Stoughton Lane (no. 66 onwards)
Stoneygate:	Palmerston Way	Shady Lane
Kingsway Road	Wimborne Road	Eyes Monsell:
Holylake Close	Portsdown Road	Goldhill
Thurnbury Way	Welford Road (up to no. 755 (odd) and no. 614 (even))	Parivan Road
Ayestone:	Highgate Drive	Genborne Road
Gilmorton Avenue	Yardley Drive	Saffron Lane (up to no. 785 (odd) and 656 (even))
Braustone Lane East	Baldwin Road	Sturdee Road

Braunstone Park & Rowley Fields:	Shackerdale Road (no. 79 (odd) and no. 58 (even) onwards)	Eamont Close
Foss Way	Heddington Way	Ibsley Way
Wyville Road	Brixham Drive (no. 66 (even) and no. 53 (odd) onwards)	Silsden Rise
Hallam Crescent East	Western:	Eden Way
Braustone Avenue	Sunningdale Road	Queens Park Way
Herle Avenue	Wembley Road	Featherstone Drive
Cressida Place	Tatlow Road	Stuart Road
Woodshawe Rise	Cranstone Crescent	Ambleside Drive
Thornton Close	Ibbetson Avenue	Red House Road
Cantrell Road	Liberty Road (no. 83 (odd) and no. 72 (even) onwards)	Amanda Road
Meadwell Road	Bursdon Close	
Hinckley Road	Bringhurst Rad	
	Dominion Road (no. 164 (even) and no. 179 (odd) onwards)	
	Falconer Crescent	
	Keightley Road	
	Holmwood Drive	

